

**SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION**

Contractor	<b>Deloitte Consulting LLP</b>	Division/Section	<b>SFDPH, Information Technology</b>
Address	<b>555 Mission Street, Suite 1400</b>	Chief Operating Officer	<b>Greg Wagner</b> <sup>DS</sup>
	<b>San Francisco, CA 94105</b>	DPH Administrator	<b>Eric Raffin</b> <sup>DS</sup> <sup>ER</sup>
Contact	<b>Josh Nelson</b>	Program Administrator	<b>Jeff Scarafia</b> <sup>JS</sup> Phone <b>628-206-1236</b>
	<b>Principal, Deloitte Consulting LLP</b>	Contract Analyst	<b>Joanna Li</b> <sup>DL</sup> Phone <b>415-554-2818</b>

**Request for approval of a new contract with Deloitte Consulting LLP (Deloitte), in the amount of \$3,500,000, to provide as-needed professional services in support of Phase 2 of The Electronic Health Record project. This request has an initial term of November 1, 2020 through October 31, 2023 (3 years).**

Profit     Non-Profit     LBE     RFQ- Number: 2-2020    Date: 2/26/2020  
 New     Renewal     Mod     Sole Source \_\_\_\_\_

Number of years DPH has been doing business with this organization: 3

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(New)	11/01/2020 – 10/31/2023	
<b>Funding Sources:</b>			
General Fund		\$3,125,000	
TOTAL DPH REVENUES		\$3,125,000	
12% Contingency Amount		\$375,000	
CONTRACT TOTAL		\$3,500,000	
ANNUAL AMOUNT OF CONTRACT (estimate)		\$1,166,666	
Agency Funds		-\$0-	
Contract FTE		n/a	

**PROPOSED:**

<b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients</b>		<b>No. of Units</b>	<b>Unit Cost</b> (Hourly) Initial Term
	N/A	Duplicated		
1 UOS = 1 hour of work # of hours is dependent on tasks awarded, total shall not exceed \$3,500,000.	N/A	Unduplicated		
Program Lead	N/A		Actual	\$275
Program Manager	N/A		Actual	\$225
Application Analyst II	N/A		Actual	\$160
Application Analyst I	N/A		Actual	\$130
Application Team Lead	N/A		Actual	\$180
Technical Analyst	N/A		Actual	\$170
Project Analyst	N/A		Actual	\$115
Interface and Conversion Developer	N/A		Actual	\$160
Interface and Conversion Analyst	N/A		Actual	\$130
Business Analyst	N/A		Actual	\$175
Testing Lead	N/A		Actual	\$195
Tester/Testing Coordinator	N/A		Actual	\$125
Travel	N/A		Actual	\$100,000

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & Follow-up:**

The contract services will be monitored by The Department's Information Technology Unit. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure that, as applicable, their cultural competency plan is current and in compliance with Departmental procedures.

**Other Significant Issues:**

Deloitte Consulting LLC ( Deloitte ) was selected as a qualified proposer and placed in a pool of providers under RFQ-2-2020, Establishment Of Pre-Qualified Lists For Various Services In Support Of Phase 2 Of The Electronic Health Record Project, Category 1. The Department then issued a Request for Proposals to the qualified pool members for Category 1 (CAT1-P1-2-2020) and Deloitte was one of nine selected firms for a task based contract. Each of the selected firms specialize in one or more of the following services which were requested under Category 1: Specialized Consulting and Support Epic Electronic Health Record, IT Project Managers, Epic Certified Application analysts, Interface Engine engineers and business analysts experienced in HL7, MS SQL Reporting Analysts, EMPI Integration Analysts, and General Analysts/Managers with verifiable background and skills to support Epic Phase 2 Activities. Dependent upon whether Deloitte bids on the individual Tasks assigned from the RFP, Deloitte may or may not be awarded Tasks within this RFP.

As the world's largest consulting firm, Deloitte helps address client's challenging issues by providing strategic, financial, operational and IT services. Deloitte is one of the top 20 largest employers in San Francisco, fully sharing and supporting the City and County of San Francisco's mission to promote and protect the health of all San Franciscans and Bay Area residents. Deloitte is the entity contracting with SFDPH. Deloitte is an entity setup under the parent company, Deloitte, LLC

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director:****Listing of Board of Directors**

Janet Foutty, Partner	Joe Ucuzoglu, Partner	Karen Bowman, Partner
Tarik Dudum, Partner	Amy Shaw Feirn, Principal	Wendy Fletcher, Partner
Jorge Salgueiro, Partner	Jason Salzetti, Principal	Debbie Sills, Principal
Mark Steiger, Partner	Camille Stovall, Principal	Trevar Thomas, Principal

**There are no owners with 10% or more interest in the firm.**

**Executive Director :**

Janet Foutty , Executive Director

**Recommendations:**

The Department recommends approval of this contract.